MEETING OF THE HARGRAVE AND HUXLEY PARISH COUNCIL

To the Members of Hargrave and Huxley Parish Council: You are hereby summoned to attend the Parish Council on Sunday 1st November 2026 to be held in Huxley Village Hall, which will begin at 5.00pm for the transactions of the business set out below.

Signed *Trudy Ryall-Harvey.* Clerk
25/10/2026
clerk@hargravehuxleyparishcouncil.gov.uk

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960

AGENDA

1.	APOLOGIES	and reason for absence.	Chair
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.	Chair
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. *(max. of 3 minutes per person without prior agreement with Chair and for a total of 20 minutes).* *This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Hargrave and Huxley. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.* *N.B. Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119*	
4.	MINUTES	To approve the minutes of the Parish Council meeting held on 6th September 2026	Chair
5.	ACTIONS	To receive updates on any actions from the minutes since the last meeting not otherwise on the agenda.	Chair
6.	BUSINESS AND CORRESPONDENCE	1. Public Rights of Way – to receive a verbal update. 2. Highways – to review a verbal update. 3. Speeding in Huxley – to receive an update report on the SID machine and it's recordings. 4. United Utilities – to receive an update on work being carried out in relation to the improvement of supply in the area. 5. Peak Clusters – to receive a verbal update 6. Asset Maintenance – to review quotes received and agree next steps. 7. Maintenance:- • To receive an update on Millennium Garden maintenance for 2026. • To consider whether the Parish Council wishes to fund the mechanical brushing of the footpath in Huxley. 8. Thomas Moulson Trust anniversary – to receive a verbal update. 9. To consider whether the Parish Council would organise public showing of national emergency briefings in the village halls https://www.nebriefing.org/ 10. To note any other correspondence that has been received since the agenda was sent out.	MP LS SR LS SM/MP LS Chair LS Clerk
7.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - Tarvin revised neighbourhood area application – to discuss if the Parish wishes to respond to the consultation.	SR/LS Chair
8.	ACCOUNTS	1) To accept the Cash Book and Out-turn (Forecast) to date. 2) Bank Reconciliation – to approve and sign 3) To approve payments made since last meeting.	Clerk Clerk Clerk

9.	PARISH COUNCIL MATTERS	1. To receive an update and agree any recommendations following any working group meetings that have taken place since the last PC mtg:- - CIL Money Working Group - Neighbourhood Planning Working Group. 2. To review and approve the adoption of the Action Plan for 2027-28. 3. To agree a date for a Working Group Meeting to look at the budget for 2027-28. 4. 2027-28 Grant Giving Policy – to receive a verbal update on the applications received. 5. To receive feedback following the recent Womble Walk/Community Litter Picking Event.	Chair Clerk Clerk Clerk Chair
10.	DOWN OUR WAY	To agree items that should be included in the next issues of Down our Way newsletter on behalf of the Parish Council.	Chair
	DATE OF NEXT MEETING	Sunday 10th January 2027 at Hargrave Village Hall at 5.00pm..	

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6th SEPTEMBER 2026 AT 7.00PM AT HARGRAVE VILLAGE HALL

In Attendance: Cllr F Halton
Cllr M Pilkington
Cllr R Jones
Cllr S Ratledge
Cllr L Sackett
Cllr S Martin
Cllr C Nicholls (Chairman)
Cllr C Warburton
Clerk: Mrs T Ryall-Harvey
Members of the Public: 0

APOLOGIES: Apologies were received from Cllr R Bird and Cllr M Jones due to previous commitments.

DECLARATION OF DISCLOSABLE INTERESTS – Nothing declared

PUBLIC SESSION – no public in attendance.

MINUTES
RESOLVED 26/025 that the Chairman signs, as a true and correct record, the minutes of the meeting held on 5th July 2026 proposed by Cllr R Jones and seconded by Cllr C Warburton and unanimously agreed.

ACTIONS FROM MINUTES (*not otherwise on the agenda)*
Still outstanding:-

- Quote obtained for the painting of the telephone box – Cllr Pilkington had received a quote to repaint it, Parish Councillors considered it to be a lot of money and wonder how often it is used.
  ACTION: Ask a question in Down our Way as to if residents felt the phone box was worth used.
  ACTION: Cllr Pilkington to ask for a written quote from contractor and if the quote includes striping down and treating the rust before painting.
  ACTION: Also, Cllr Pilkington undertook to speak to the WI who use the telephone box as a library.
- Maintenance work on Millennium Gardens organised – ACTION: Cllr Pilkington to obtain quotes. Cllr Nicholas to speak to Vicar to see who maintains the Churchyard.
  ACTION: It was agreed to go ahead with weed killing the Huxley footpath and arrange for it to be brushed. Thank you to Ollie for stimming around the village gates.

Completed since the last meeting:-

- Get update from Tattenhall PC on the towpath.
- Find out if there is a SharePoint for Parish Councillors available on the website.
- A2 Parish Footpath maps had been printed, laminated and put up in the bus shelter, at Huxley Village Hall and they were a set available to be displayed in Hargrave Village Hall if the committee allowed.
- End of grant completed by Happy Days and money returned from Hargrave PCC.

BUSINESS AND CORRESPONDENCE
Public Right of Ways – Cllr Pilkington reported three new kissing gates, and a wooden bridge and gate have now been installed on FP3 beside Southley Brook.

Cllr Nicholls reported that it would be the 400 year anniversary on Moulson Trust next year and the Trustees are looking to organise a commemorative walk from Hargrave to Tarvin taking the footpath Sir Thomas

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Moulston took, concern was raised about a number of stiles and bridges that required repair that had been reported to CWaC and the Clerk undertook to check with the PROW if these could be scheduled for repair prior to the commemorative walk. Also a question was raised about it the footpath could be named the Moulston Way Footpath.
ACTION: Cllr Nicholls to send over route for Clerk to forward to PROW Officer.

Cllr Nicholls to try to speak to Mr Studley about replacing the stile with kissing gate by Withy Cottage.

Highways -Cllr Sackett reported that CWaC had confirmed that they were planning to resurface Church Lane, Huxley during October school half term, with the works commencing on 26 October 2026. The Parish Council welcomed this. They were hoping the United Utilities would have completed their work prior to the school ½ term.

Speeding in Huxley – Cllr Ratledge confirmed that the SID machine had been relocated to Huxley Lane opposite The Inn at Huxley. He had downloaded the information and shared with the Parish Council, 60% of drivers were driving around the 20/25m/h. Cllr Ratledge also noted that approximately 14,000 vehicles a month were noted to have travelled on the road during the United Utilities work was being undertaken in comparison to the same time last year with no roadworks 17,000 per month. Similarly on Huxley Lane 20,000 per month whereas same time last year it was 26,000 vehicles per month – therefore there has been a reduction on traffic.
ACTION: Share speeding information with PCSO and put on website.

ACTION: Speak to Andy Jones to see if the SID could be approved by the BT pole by Cllr Halton's house.
ACTION: Clerk to chase highways regarding cutting back the hedge on Long Lane.

The Clerk confirmed that she had requested the possibility of a weight limit on roads around Huxley be implemented to reduce the number of HGV's driving through the village. Cheshire West and Chester had reported that restricting HGV's might not be the correct course of action to tackle the concerns. However, for an environmental 7.5 tonne weight limit to be suitable, CWaC would have to evidence that more than 13% of vehicles utilising the route are HGV's. This would prove that the route is being used a cut through. It's worth noting that the restriction would not remove HGV's utilising the route for access purposes.
ACTION: Can we get a quote for vehicle count on Huxley Lane from highways?

United Utilities – Cllr Sackett reported upon the most recent update from United Utilities last Friday, they have confirmed that they are coming back to undertake further repairs, but they still have no date for this work, and traffic management and litter-picking was still in evident the colleague at UU reported to Cllr Sackett that she thought that the traffic management and litter had been removed and undertook to send someone out to complete.

As previously communicated, there are two remaining sections of the scheme. The current position is as follows:

1. Old Hall Lane & Cows Lane - These works have been rescheduled as the required permits and approvals were not in place within the original timeframe. Subject to the necessary approvals being received, a road closure is now anticipated from 16 September for approximately three weeks.
2. Whitchurch Road - These works have also been rescheduled due to other works taking place nearby, with Whitchurch Road currently being used as a diversion route. Cheshire West and Chester Council has requested that our works commence from 2 September, subject to the necessary permits being approved.

There is also a small section of work remaining at the junction of Red Lane/Huxley Lane. United Utilities were currently awaiting road closure approval from Cheshire West and Chester Council before these issue can be addressed.

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Asset Maintenance - covered under action from last meeting.

Maintenance –
Weed Control along Huxley Lane – covered under action from last meeting.

Millennium Gardens - covered under action from last meeting.

Local Plan Scoping Consultation – information was circulated relating to the proposed launch of the scoping consultation being prepared by Cheshire West and Chester in relation to their Local Plan. The consultation would run from 7th – 28th September and it was agreed that the Neighbourhood Plan Working Group should review this consultation, draft a response and circulate it around the Parish Council for agreement prior to being submitted.

The Parish Council sought clarification about indicative housing figures for Hargrave and Huxley and the Clerk confirmed that Cheshire West and Chester Council have confirmed - they are currently only able to provide indicative housing figures for those settlements that are identified as Key Service Centres or Local Service Centres within the Local Plan.
ACTION: Neighbourhood Working Group to get together and put a plan together.

Peak Cluster – Cllr Sackett confirmed that she had spoken with a resident, who confirmed that they had a one to one meeting with Peak Cluster. The resident raised concerns about their house being located too close to the pipeline.

Cllr M Jones submitted a written reported regarding the Peak Cluster, and confirmed that all parties (except Reform) supported the all-party motion to council *objecting* to the pipeline proposal. However, if Government impose it, a set of requirements have been asked for to protect residents and the environment. Aphra Brandreth MP has also held public meetings and raised the matter in the HoC

Other Correspondence – nothing raised.

PLANNING
The Planning Register dated 26/08/2026 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following consultation had been receiving into the Parish Council since the last meeting:-

- 26/01752/FUL – Heath House, Hatton Hall Lane, Hatton, Chester CH3 9AP – Single Storey extension and dormer windows to replace rooflights – the Parish Council had submitted *no objections* to this planning consultation.

It was noted that the following consultation had received a determination from Cheshire West and Chester Council since the last meeting:-

- 25/03423/LDC – Lower Farm, Huxley Lane, Huxley, Chester CH3 9BG – Lawful development certificate to establish the use of land as garden land in connection with associated residential properties - *approved*.
- 26/01347/FUL – Kisdon House, Hatton Hall Lane, Hatton, Chester CH3 9AP – Removal of existing conservatory, erection of rear extension and extension to existing front porch, addition of solar panels, alterations to elevations including re-rendering property and alterations and replacement of windows – *approved.*

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FINANCIAL ITEMS

Cashbook and Out-turn Forecast YTD

RESOLVED 26/026 Year to date cashbook and out-turn report dated 26/08/2026 was approved as a true and correct record.

Bank Reconciliation against Cashbook YTD – RESOLVED 26/027 – that Cllr C Warburton signed the Bank Reconciliation and Bank Statements.

Payments for approval:-

RESOLVED 26/028 to accept list below of income received and payments made or due to be made since the last meeting for approval.

Income received since the last meeting for approval

Date	Payable to	Gross Amount	Comment
09/07/2026	Bank Interest	£12.29	Monthly Bank Interest
10/08/2026	Bank Interest	£11.15	Monthly Bank Interest
10/07/2026	Hargrave and Huxley Happy Days	£66.00	Refund of Grant Monies not spent
07/07/2026	Hargrave PCC St Peters Church	£420.00	Return of Grant Monies

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
17/08/2026	www.A1 Posters.co.uk	£120.00	£24.00	£144.00	A2 Posters of Footpaths
18/08/2026	Service Charge	£4.25	£0.00	£4.25	Bank Charges
24/08/2026	Defib World	£61.99	£11.20	£73.19	Defib Pads for Hargrave
27/07/2026	Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Salary Tax Month 5

Payments not yet made for approval

Payments	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£414.72	£0.00	£414.72	Salary Tax Month 6
HMRC PAYE	£15.76	£0.00	£15.76	PAYE Month 6
Service Charge	£4.25	£0.00	£4.25	Bank Charges
Mrs T Ryall-Harvey	£157.10	£6.42	£163.52	Expenses

PARISH COUNCIL MATTERS

CIL Working Group – nothing further to update.

Neighbourhood Plan Working Group – nothing further to update

Action Plan 2026-27 – the Parish Council's Action Plan for 2026-27 was circulated and discussed. Items for inclusions in the Action Plan for 2027-28.

ACTION: Clerk to update Action Plan for 2027-28 and circulate it around the Parish Council.

Local Council Pay Rise for 2026-27-26

It was reported that NALC has advised that the LGA has notified that they have come to an agreement on the

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new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible. It was therefore RESOLVED 26/029 to the agreed new pay scales for 2026-27 and this be backdated to 1st April 2026.

Mileage Rates following the governments recent mileage rate update it was RESOLVED 26/030 to increase the mileage rate of staff by 10p per mile and should be back-dated to April 2026.

Correspondence Address - following the recent information from NALC it was unanimously RESOLVED 26/031 for the clerk to explore setting up of a PO Box Address for the Clerk if the costs can be shared between all Parish Council's she works with.

Purchase of Daffodil Bulbs and Bluebells for Autumn
English Bluebells Bulbs – 250 bulbs £98.00 + Delivery
Daffodils – 2 x 20Kg £38.40 + VAT

It was therefore proposed by Cllr Sackett to purchase 2x sack of daffodils and 1 x 250 bluebell bulbs at a cost of £174.80 + VAT for this Autumn, seconded by Cllr Ratledge and unanimously RESOLVED 26/032.

Womble Walk – it was agreed that the next Womble Walk/Community Litter Picking Event should take place on 10th October.
ACTION: Clerk to Purchase12 x litter-picking hoops.

DOWN OUR WAY – items for inclusion in the next issues of Down Our Way was sought.

- Next parish council meeting.
- Grant Application
- Residents question – where do you want us to spend our money – Telephone Box
- 3 x new gates & bridges
- Litter-picking and bulb planting.

NEXT MEETING
The next meeting will take place on Sunday 1st November 2026 at Huxley Village Hall at 5.00pm.

The meeting closed at 18:36

Signed:…… Dated:……

DRAFT

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HARGRAVE AND HUXLEY PARISH COUNCIL
Planning Register 2024-25

Date	Application Number	Address	Description	PC View	CWaC Decision Status
Mon 6 Jan 2025	EN676019987 - 25/00010/EBCN	Rural Shop building at The Inn at Huxley	Following the shop closing - the building should have been demolished within three months and the land restored within 1 onth of the demolition.		
Thur 13 Feb 2025	EN687229270 - 25/00068/EOPDEV	The Beeches, Huxley Lane, CH3 9BG	Brick built stable block being erected.		
Thur 27 Mar 2025	EN700441835 - 25/00131/EENGOP	Green Farm, Huxley Lane, Huxley	New pipe work has been laid from the land at the back of Green Farm that is being fed into the ditch on the roadside which presumably will go into the River Gowy.		

Planning Register 2025-26

Date	Application Number	Address	Description	PC View	CWaC Decision Status
04-Apr-25	25/00142/FUL	Greenlooms Farm Martins Lane Hargrave Chester CH3 7RX	Conversion of barns to three dwellings	The Parish Council note that this application is for 3 x four bedroom conversations which is bigger than the previous application that was withdrawn. There is no mention about the public right of way that presently runs through the farm and how this will be managed – will it remain in place? The Parish Council note that the redevelopment of barns is in line with the neighbourhood plan, and the elevations appear to be relatively unchanged. The planning statement makes no reference to the neighbourhood plan – please be aware when considering this planning application that there are specific details relating to materials within the Parish's Neighbourhood Plan. The Parish Council asked that there is provision made for the barn-owl habitats and ask that this be captured within the planning application.	Awaiting decision
22-Sep-25	25/02683/FUL	Brick Kiln Farm Red Lane Huxley Chester CH3 9BZ	Erection of a free range egg production unit and associated infrastructure	The PC supported agricultural businesses in the area, they would like to ensure any noise/odour from the facility is limited and also that any transport in and out of the facility uses Red Lane to prevent the traffic travelling through the village of Huxley	Awaiting decision
15-Oct-25	EN757287665 - 25/00415/EBCN	Brick Kiln Farm Red Lane Huxley Chester CH3 9BZ	Landscaping and screening has failed. Reports from residents complain of strong odours particularly in the evening and overnight which are offensive. Some of these incidents were reported to the Environmental Agency.		

Planning Register 2026-27

Date	Application Number	Address	Description	PC View	CWaC Decision Status
08-Apr-26	26/00352/FUL	Willow Farm Long Lane Huxley Chester CH3 7RG	Conversion and change of use of existing building into two dwellings including the construction of a car port and associated development	The Parish Council wishes to object to this application due to the following reasons:- Our neighbourhood plan encourages barn conversions from traditionally built barns and therefore this application does not comply with policy 1. The site does not occupy a sustainable location and would be located within the open countryside. It would also harm visual amenity. The scheme would therefore be contrary to the spatial strategy for the location of housing and the principles of the Framework. The location and land use of the proposal would encourage unsustainable patterns of development and harm the character and appearance of the rural area. It would therefore conflict with Policies STRAT 1, STRAT 2, STRAT 8, and STRAT 9 of the LPP1, Policy DM 19 of the LPP2 and Policy 1 of the Neighbourhood Plan, and also the National Planning Policy Framework.	The appeal is dismissed and planning permission for conversion and change of use of existing building into two dwellings including the construction of a car port and associated development is refused
28-May-26	26/01347/FUL	Kisdon House Hatton Hall Lane Hatton Chester CH3 9AP	Removal of existing conservatory, erection of rear extension and extension to existing front porch, addition of solar panels, alterations to elevations including re-rendering property and alteration sand replacement of windows.	No objections	Approved
Wed 10 Jun 2026	26/01752/FUL	Heath House Hatton Hall Lane Hatton Chester CH3 9AP	Single storey extension and dormer windows to replace rooflights.	No objections	Approved
Mon 7 Sept 2026	26/02836/FUL	The Cottage Old Hall Lane Foulk Stapleford Chester CH3 7RT	Demolition of existing detached double garage and erection of new three bay oak framed garage and workshop building		
Tue 22 Sept 2026	26/03020/FUL	Laurel Bank Church Lane Huxley Chester CH3 9BH	Demolition of the existing garage and erection of a single-storey side extension with balcony above, and a two-storey rear extension		

LDC - Lawful Development Certificate
AGR – Agricultural Application
CAT – Conservation area tree
FUL – Full Application
LBC – Listed Building consent
PDQ – Agricultural Buildings to Dwelling Houses

REF – Appeal
S73 – Minor material amendments
LDC – Lawful Development Certificate
TPO – Tree Preservation Order
COU – Change of Use

Dated: 19/10/2026

Hargrave & Huxley Parish Council — **Outturn 2026-27** — **19/10/2026**

Budget Element	Due Date	Calc. %	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Actual 2026-27	Budget 2026-27	Variance	Commentary
EXPENDITURE																		Costs include VAT
People																		
Clerk & HMRC	Monthly		753	430	358	358	358	16	785	369	369	369	369	369	4,902	4,417	-485	
Professional service																		
Insurance	Yearly													475	475	475	0	
Internal Audit	Yearly		60												60	60	0	
External Audit															0	0	0	External Audit required if Income or Expenditure exceeds £25,000
Payroll Services	Monthly													144	144	230	86	
General Services																		
Admin/Website									229						229	186	-43	£187 for 12 month website £42 for .gov.uk domain
Bank Charges			4	4	4	4	4	4	4	4	4	4	4	4	50	51	2	
Room Hire	Yearly			30					30			28		80	168	164	-4	
Admin & Expenses																		
Expenses	Monthly			41		46		125		55		55		55	377	330	-47	
Chairman's Allowance														50	50	50	0	
Training								39				50		40	129	190	61	
CHALC Membership	Yearly		165												165	166	1	
SLCC Membership	Yearly											50			50	50	0	
Other Membership	Yearly			8											8	8	0	£8 - Mid Cheshire Footpaths £22 - Local Council Direct
Data Protection fee	Yearly					47									47	47	0	
Elections	4 Yearly														0	0	0	No election costs for 2026-27
Projects																		
Defibrillator							73								73	60	-13	Replacement Pads
Community Clean-up								71							71	45	-26	
Street Furniture Maintenance															0	150	150	
Maintenance of Millenium Garden - Hargrave								160							160	120		
British Legion Wreath									146						146	100	-46	
Community Grants				1,220											1,220	500		
Ad Hoc Beneficial items (S137)				541											541	100	-441	
CIL Expenses																		
Maintenance of Kerbline and Footpath Huxley								220		470					690	2,000	1,310	Weed Killing throughout the year and brushing of Footpath on Huxley Lane.
Other Projects							144								144	500	356	
Bulb Planting								196							196	250	54	Daffodil, Snowdrop and Tulip planting
Public Right of Way Upgrades										1,475	1,475				2,950	2,952	2	Installation of Kissing Gates to replace stiles
Inflation %			0	0	0	0	0	0	0	16	17	17	11	32	93	226	133	
Contingency % of above			0	0	0	0	0	0	0	20	6	6	4	11	47	178	131	
TOTAL CASH OUT			**983**	**2,274**	**362**	**456**	**579**	**830**	**1,194**	**2,409**	**1,871**	**579**	**388**	**1,260**	**13,185**	**13,605**	420	
RECEIPTS																		
Precept			6,500												6,500	6,500	0	
Bank Interest			10	12	11	11	12	11	11	15	15	15	15	15	164	190	-26	
VAT recovery			330											635	965	635	330	
Earmarked Money															0	500	-500	CIL Money can only be used on Infrastructure, Greenspaces etc.
Money taken from Reserves				720						1,475	1,025				3,220	5,700	-2,480	
Other				451		486				69					1,006	80	0	Refund for Poppy Wreaths
TOTAL INCOME			**6,840**	**1,183**	**11**	**497**	**12**	**11**	**11**	**1,559**	**1,040**	**15**	**15**	**650**	**11,855**	**13,605**	**-2,676**	
Transaction Cash flow			4,782	-544	-283	-437	-283	-309	-400	-283	-283	-452	-283	-732	-1,330	-3		

PROJECTS FROM RESERVES		Actual	
Carry over of upto 1 year Precep	6,500	0	
Budget for Mid-term Elections	2,500	0	
Village Gates	3,505	0	
Community Events/Projects from	2,000	234	
General Reserve	1,509	0	
Earmarked Money		0	
Community Infrastructure Levy	7,608	2,500	
other		0	
Maintenance Budget		0	
Wooden Sculptures	100	0	To renovate the wooden plaques
Defibrillator	500	0	Replace battery and pads
	24222	0	

Cash in Bank	24,222	30,080	28,989	28,638	28,680	28,112	27,293	26,110	25,260	24,429	23,865	23,492	22,882
	Predicted Year End Balance	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar

Hargrave and Huxley Parish Council

Bank Reconciliation to Cashbook

Presented at Council Meeting - 1st November 2026

Balance show on Cashbook	
Lloyds On-Line Accounts at 19th October 2026	
Treasurers Account	£431.72
Deposit Account	£25,330.74
Less: Unpresented payments	
TOTAL	**£25,762.46**
Less: Payments on Cashbook not yet made	-£374.07
Plus: Deposits on Cashbook not yet credited	0
	£25,388.39
Reconciliation	YES

COMMUNITY ACCOUNT £431.72

[redacted]

Available: £431.72

[redacted] **Account** £25,330.74

Income received since the last meeting for approval

Date	Payable to	Gross Amount	Comment
09/09/2026	Bank Interest	£11.12	Monthly Bank Interest
09/10/2026	Bank Interest	£10.87	Monthly Bank Interest

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
08/09/2026	www.Bostonseeds.co.u	£86.66	£17.33	£103.99	Bluebell Bulbs
11/09/2026	Amazon	£59.40	£11.88	£71.28	Litterpicking Hoops
21/09/2026	PJ Hellmers Ltd	£183.75	£36.75	£220.50	Weed Control on Footpath in H
28/09/2026	Joseph Oliver	£160.00	£0.00	£160.00	Gardening in Hargrave (Millenn
28/09/2026	Walkers Nurseries	£76.80	£15.36	£92.16	Daffodils for Hargrave and Huxl
08/10/2026	TEEC Limited	£191.00	£38.20	£229.20	Domain registration and hostin
13/10/2026	Royal British Legion	£146.00	£0.00	£146.00	Poppy Wreath and Lamp-post P
14/10/2026	Hargrave PCC	£30.00	£0.00	£30.00	Village Hall Hire
19/10/2026	Service Charge	£4.25	£0.00	£4.25	Bank Service Charge
29/10/2026	HMRC PAYE	£2.40	£0.00	£2.40	HMRC Tax Month 7
23/10/2026	Mrs T Ryall-Harvey	£367.42	£0.00	£367.42	Salary Tax Month 7

Payments not yet made for approval

Payments	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£367.42	£0.00	£367.42	Salary Tax Month 8
HMRC PAYE	£2.40	£0.00	£2.40	HMRC Tax Month 8
Mrs T Ryall-Harvey	£96.40	£0.00	£96.40	Expenses

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Action Plan 2027-28

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding through the village.	Monitor using SID and liaise with PCSO.	All Parish Councillors	NIL	Regular and frequent monitoring
2.	Fly Tipping	Report to CWaC	Clerk	NIL	As and when required
Events & Activities					
3.	Remembrance	Poppy Wreath	L Sackett	£25 Purchase of Poppy Wreath	October-November
4.	Community Cleanup Events	Maintain twice yearly cleanup events	C Nicholls	NIL	April & Oct
Communication					
5.	Communication of Parish Council activities	Include information about Parish Council meetings, vacancies and other important information in Down Our Way Establish a Parish Council Facebook site and post items and link with the Hargrave and Huxley Facebook site. PC Website	C Nicholls C Nicholls Clerk	NIL NIL NIL	Monthly As required Bi-monthly
6.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chair/Clerk	NIL	March
7.	Community Engagement Opportunities	Improve Community Engagement via village events and 'Down our Way'.	Parish Councillors	NIL	Bi-monthly
8.	Meet the Team	Create an introduction sheet to be circulated via Down our Way and the PC website for residents to find out who the Parish Counillors are.	C Nicholls/ Clerk/ All Parish Councillors	NIL	Update as required.

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Environment					
9.	Hedges	Monitor and report any overgrown hedges	All Councillors & Residents	NIL	Review ½ yearly (March & Sept)
10.	Street Furniture	Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements	S Martin/ M Pilkington	£150	Review ½ yearly (March & Sept)
11.	Volunteer Events	Organise volunteer events to encourage the community to get in volved with improving the area they live in and create a feeling of pride within the villages.	Parish Councillors	NIL	Ad hoc, as required
12.	Bulb Planting	Undertake rolling program of planting daffodils, tulips, snowdrops, bluebells etc around the Parish	All Councillors	£250	Annually
Planning, Enforcement & Neighbourhood Plan					
11.	Neighbourhood Plan	Review every five years and or when CWaC's Local Plan is revised	Cllr Sackett, Nicholls & Jones	NIL	Ongoing.
12.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval.	All Councillors /Clerk	NIL	As and when required.
13.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.
Highways					
14.	Traffic Speed Calming	Investigate traffic calming measures with CWaC and the Police.	All Councillors	To be agreed.	On-going
15.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
16.	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Bi-monthly review

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17.	Highways Weeding	- Report all highways weeding issues brought to the parish council's attention to CWaC and monitor. - Work with external company to ensure the weeding along the Huxley Lane footpath is maintained and kept to a minimum.	Councillors /Clerk	NIL £550	As and when required. Quarterly weedkilling and annual brushing.
Public Rights of Way					
18.	Footpath Accessibility	- Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	M Pilkington /Clerk	NIL	As and when required.
19.	Maintenance /replacement of stiles	- Report all stile damage issues brought to the parish council's attention to CWaC and monitor. - Identify Public Rights of Way paths that may benefit from the installation of kissing gates, but due to maintenance they do not require replacing by CWaC and liaise with landowners to support the installation to make footpaths more accessible for all	M Pilkington /Clerk Parish Council	NIL £2,950	As and when required. As and when required
Community Resources					
20.	Grants	- Advertise Grants available through Down our Way. - Bring completed full grant applications to Parish Council for approval. - Pay out grants - Obtain from Grant awardees evidence that the grants awarded have been	C Nicholls Clerk/ Councillors Clerk Clerk	£1,000 or £500	September 26 January 27 May 27 December 27

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		deployed appropriately.			
Training					
21.	Training	Identify training needs of Clerk & Parish Councillors:- Planning Training - by other PC or Clerk - CWaC Planning Department. - Neighbourhood Development Update Training	Councillors/ Clerk	£190	